

Title Standing Committee on CLARIN Technical Centers:
Minutes January 2014
Version 1
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SCCTC Minutes January 2014

1 Action list (current)

Action	By whom	By when
Send message via all-centres mailing list for interest in D-Space tutorial.	Dieter van Uytvanck	January 15
Inform Oliver Schonefeld that concrete specifications for FCS are urgently needed.	Dieter van Uytvanck	January 15
Draft and distribute VLO overhaul work plan and milestones. Initial report due Jan 17.	Dieter van Uytvanck	January 17
Inform centre committee on exact location and date of CMDI1.2. workshop: Feb 20-21 in Utrecht. ¹	Dieter van Uytvanck, Menzo Windhouwer, Twan Goossens	Done
Final CAC report on second assessment round	Lene Offersgaard	February
Solve problem with multiple OAI prefixes for harvesting metadata	Dieter van Uytvanck	February
Provide list of LRT Inventory features	Dieter van Uytvanck	February
Proposal for the formal relations between EPIC and CLARIN.	Dieter van Uytvanck	February
Produce a formal document on metadata curation for circulation	Matej Ďurčo	February

2 Meeting details

Participants: Dieter Van Uytvanck (DvU), Jan Hajič (JH), Krista Liin (KL), Lene Offersgaard (LO), Marie Hinrichs (MH), Matej Ďurčo (MD), Marc Kemps-Snijders (MKS), Remco van Veenendaal (RvV).

Date and Time: 2014-01-07, 10:00–12:00 CEST
Location: <http://fm.ea-tel.eu/fm/3aed28-35786>

3 Welcome

The participants were warmly welcomed with all the usual holiday wishes by chair Dieter Van Uytvanck.

4 Agenda

The following agenda was proposed and accepted:

- Agenda
- Approval minutes

¹ <http://www.clarin.eu/node/3882> and <http://www.clarin.eu/node/3883>

- Draft Centre Committee work plan 2014
- Results Centre Assessment round II
- Proposal: CoC centre requirement addition
- LRT inventory
- Status update round
- Task forces
- Any other business

5 Approval minutes

The minutes were approved.

6 Draft Centre Committee work plan 2014

DvU has drafted a draft Centre Committee work plan for 2014 (CE-2013-0257).² LO suggests the third assessment round start in March instead of February. The assessment procedure will be finished by the end of May. The CAC will also update and improve the requirements list by the first of March. The submission deadline for the centres could be March 14, but the CAC will decide on a formal deadline.

MD suggests the metadata curation taskforce to produce a service for individual centres for testing metadata records. This service should be integrated in the harvesting process of the workflow. MD will send DvU a short summary of this deliverable including a proposal for a time schedule.

The SCCTC preliminarily approves the work plan. The updated work plan will have to be approved during the next SCCTC meeting. DvU will send the preliminary work plan to all the centres.

7 Results Assessment round II

The results of the second assessment round can be found in the Centre Assessment Report (CE-2013-0256). This document has not yet been published online because it contains sensitive information. Below is the summary of the results included in the report:

“CAC recommends that the centres INL, LINDAT and UCPH are certified as CLARIN B Centres. CAC cannot recommend that DANS is assigned the B Centre Label with the current status.”

The SCCTC approves the centre evaluations made by the CAC and will follow their recommendations. Before receiving the CLARIN B-centre status officially the centres need the DSA. The SCCTC will publish part of the report online on the clarin.eu website. The CAC will send the draft of the report to the centres and ask for comments. Afterwards, the CAC will produce a final report.

8 Proposal CoC

The AAI taskforce proposes to require centres to implement the GÉANT Data Protection Code of Conduct (DP-CoC) for federated Service Providers (CE-2013-0259). With this CoC, some IdPs connected through EduGAIN might be more inclined to open their attributes to our SPs. DvU will distribute the proposal via the all-centres mailing list. The CoC is approved as additional centre requirement.

9 LRT Inventory

Charles University in Prague has offered to host the so called LRT Inventory 2.0. DvU will produce a list of the current features of the LRT Inventory in order to decide which features to include in the new version.

10 Status report of the centers

- AT: In spite of some organizational problems, the Austrian centre aims at participating in the third assessment round.
- NL: DANS did not succeed in the centre assessment. The Meertens Institute had to withdraw from the procedure due to for IdP problems.

² <http://www.clarin.eu/node/3876>

- DE: The evaluation of the first 3 years of CLARIN-D was positive. Next week there will be a consortium meeting for planning the next phase.
- DLU: Working towards the next centre assessment procedure. There are some temporary staff problems. DLU is interested in the proposed DSpace tutorial.
- DK: No news.
- EE: Instead of EPIC, EE will use their own handle server for PIDs. An IdP has been set up. The Estonian centre will participate in the third assessment round.
- CZ: Currently some changes in staffing are taking place. Work has been done on services and resources. An internal review of LIDAT is scheduled for January.

11 Status task forces

1. *AAI*
Expected document received.³
2. *CMDI*
A draft specification for cmdi 1.2 is now available.⁴
3. *PID*
DvU wil produce a proposal for the formal relations between EPIC and CLARIN.
4. *Metadata curation*
MD has set up a [Wikipage](#) and will produce a formal document for circulation.

12 Any other business

ELRA has released a new proposal for language resource identifiers.⁵ This is an important development and should be discussed at the BoD and SCCTC level. According to DvU their system is technically less reliable than the handle system. ⁶ This issue will be discussed in the next SCCTC meeting and in the PID task force.

³ <http://www.clarin.eu/sites/default/files/CE-2013-0259-CoC-requirement.docx>

⁴ <https://trac.clarin.eu/wiki/CMDI%201.2>

⁵ <http://www.elra.info/Establishing-the-ISLRN.html>

⁶ <http://docs.islrn.org/Proposal-ISLRN-workingpaper-v04.pdf>