

**Title** Standing Committee on CLARIN Technical Centers: Minutes December 2013  
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## Standing Committee on CLARIN Technical Centers (SCCTC): Minutes December 2013

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### 1 Action list (current)

Action	By whom	By when
Send message via all-centres mailing list for interest in D-Space tutorial	Dieter van Uytvanck	January 8
Send Czech signature for SPF amendment	Jan Hajič	Asap
Inform Oliver Schonefeld that concrete specifications for FCS are urgently needed.	Dieter van Uytvanck	January 8
Draft a document explaining CLARIN's problems with the use of Edugain.	AAI TF	January
Draft and distribute VLO overhaul work plan and milestones	Dieter van Uytvanck	January
Inform centre committee on exact location and date of cmdi 1.2. workshop	Dieter van Uytvanck, Menzo Windhouwer, Twan Goossens	January 8

### 2 Meeting details

Participants: Dieter Van Uytvanck (DvU), Jan Hajič (JH), Krista Liin (KL), Lene Offersgaard (LO), Marcin Pol (MP), Freddy Wetjen (FW), Pavel Straňák (PS), Marie Hinrichs (MH), Matej Ďurčo (MD), Marc Kemps-Snijders (MKS).

Date and Time: 2013-12-04, 8:45–11:00 CEST

Location: <http://fm.ea-tel.eu/fm/1c7e18-35392>

### 3 Welcome

After some technical problems, the participants were welcomed by chair Dieter Van Uytvanck.

### 4 Agenda

The following agenda was proposed and accepted:

- Agenda
- Approval minutes
- SPF extension status
- Assessment round II
- Sharing D-space information and experiences
- Centre committee taskforce reports
  - AAI
  - CMDI

- FCS
- Metadata curation
- PID
- National status update

## 5 Approval minutes

The minutes were approved. An action list was missing and will in future again be added to the minutes.

## 6 SPF extension status

The signature from Charles University in Prague for transferring the power of attorney to CLARIN ERIC is still missing. LO remarks that participation in the SPF is part of the assessment requirements, but the SPF cannot be extended before the amendment is signed by all centres. [JH sent the signature on December 4. The amendment has been signed by all parties now – AvdZ].

## 7 Assessment round II

LO reports that there are more open issues than expected. For example, it's unclear how some issues concerning AAI will be resolved. The assessment procedure is somewhat delayed and may not be concluded before Christmas.

## 8 Sharing D-space information and experiences

Currently some centres are setting up repositories using D-Space. If there is enough interest from the centers, CLARIN ERIC is willing to organize a tutorial in order to facilitate the sharing of information and experience. In the Netherlands there is a growing interest in incorporating D-Space into a data preparation workflow. DvU will send a message via the all-centres mailing list to enquire if there is enough interest. If not, bilateral collaboration will suffice for sharing the existing knowledge.

## 9 Taskforce reports

- *AAI*

During a taskforce video conference there was a discussion on the eduGAIN Code of Conduct. Signing this will become a centre requirement for the third assessment round. TF chair Martin Matthiesen can be contacted for more information. Regarding the extension of the SPF: in the course of 2014 talks will start with three other federations: ACONET (Austria), BELNET (Belgium) and eduID (Czech Republic). A document will be drafted explaining CLARIN's problems with the use of Edugain.<sup>1</sup>

- *CMDI*

Menzo Windhouwer and Twan Goossens are preparing a CMDI 1.2. document. A workshop on this will take place in the first half of February 2014. Exact date and location are still to be determined. As of the 1<sup>st</sup> of January TG, a CMDI developer at the MPI, will be working for the CLARIN ERIC on the overhaul of the VLO. A work plan including milestones will be produced in cooperation with the CMDI TF and will be distributed.

- *FCS*

DvU will inform Oliver Schonefeld that concrete specifications are urgently needed.

- *Metadata curation*

MD has created a wiki page for the metadata curation TF.

- *PID*

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<sup>1</sup> <http://www.clarin.eu/node/3869>

A number of PID recommendations have been distributed to the PID taskforce. Basically these consist of questions to three frequently asked questions: 1) centres are recommended to acquire their own prefix; 2) the use of EPIC is not compulsory for new centres; 3) centres are recommended to make use of EPIC API version 2.

According to PS the resolve issues for PIDs have been largely resolved. Dvu wants to be kept informed on EPIC's performance.

## **10 Status report of the centers**

- AT: No substantial progress.
- NO: Currently working on establishing the repository and initiating the DSA application. CLARINO has its own PID prefix.
- DE: No news.
- DK: The Copenhagen centre is participating in the assessment procedure.
- EE: The Estonian centre has acquired a handle prefix. The DSA application is still underway.
- CZ: Currently participating in the assessment process. In January all loose ends will be resolved. The Czech centre will have its own prefix.
- PL: Working on D-Space repository and PID service.